

Risk Assessment

Visiting Groups			
Venue	Churchill Theatre		
Department	Front Of House	Category	[General]
RA Reference	CHBFOH0763	Review	12 months
Date of RA/review	02/08/2021	Next review	02/08/2022
Assessor/Reviewer	Lucy Harrington		
People at risk (estimated numbers of people at risk)			
Employees	0	Contractors	0
Visitors	50+	Members of the Public	500+
Production staff	0	Others	0
Client employees	0	Students	0
Activity			
Visiting Groups - the use of the Churchill Theatre by selected groups.			
Any other relevant information			

Hazard	Risk	Control measures	Risk Rating			Actions	Revised RR		
			L	S	RR		L	S	RR
Accidents, Incidents or Ill Health.	Injuries resulting from an accident or incident and/or ill health.	<ol style="list-style-type: none"> 1. Accident, Incident & Dangerous Occurrences Policy. 2. First Aid Trained Staff. 3. First Aid Equipment - including two defibrillators. 	1	5	5				
Electricity	Fire or electrocution	<ol style="list-style-type: none"> 1. Portable appliance testing 2. No unauthorised access 3. Safe systems of work 4. Trailing cables secured 	1	4	4				

Hazardous Areas.	Injuries from gaining access to a hazardous area.	<ol style="list-style-type: none"> 1. Restricted access - area secured 2. Signage displayed 	1	5	5			
Major Incident - Including Fire, Security Incident.	Injuries resulting from a major incident.	<ol style="list-style-type: none"> 1. Major Incident Plan. 2. Emergency Lighting System. 3. Trained Staff - Fire Awareness, Fire Drills, Security Procedures. 4. Fire Fighting Equipment. 	1	5	5			
Members of the group getting lost around the building	Separation	<ol style="list-style-type: none"> 1. Familiarisation of venue prior to visit 2. No authorisation access 3. Restricted access - areas secured 4. Clear signage 	1	1	1			
Obstructed access ways	Difficulty in exiting during evacuations. Trip hazard.	<ol style="list-style-type: none"> 1. Adequate lighting 2. Pre show checks 3. Cleaning routine followed and documented 4. Deliveries to stage door only and moved in a timely manner 	1	3	3			